

## **BOARD OF AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY**

### **RECOMMENDATIONS ON COMPLIANCE WITH CONTINUING COMPETENCY REQUIREMENTS**

At its board meeting on February 3, 2011, the Board approved this guidance related to continued competency requirements for renewal of an active license found in the *Regulations Governing the Practice of Audiology and Speech-Language Pathology*.

#### Timing for Completion of Continuing Competency (CE) Hours

**Requirements:** In order for a licensee to renew an active license each year by December 31<sup>st</sup>, the licensee must complete 30 CE hours every two years immediately preceding renewal. The two years immediately preceding renewal are based on whether the license was initially issued in an even or odd numbered year. If the license was issued in an odd numbered year, 30 CE hours are required every odd numbered year and likewise for a license issued in an even numbered year.

**Exemption:** The regulations exempt licensees from completing the required 30 CE hours for their first biennial renewal following the date of initial licensure. In this context biennial is defined as two annual renewal cycles following the issuance of the license.

#### **Example applying exemption for a license issued in an odd year:**

If the license was issued in 2007, a renewal notice is not sent to the licensee requiring renewal until December 31, 2008. The license renewal process and payment of fees must be completed by December 31, 2008, with no CE hours required to renew. The same process is completed until December 31, 2011, at which time the licensee is responsible for completion of 30 CE hours at this renewal. Every odd year thereafter, the licensee is responsible for completion of 30 CE hours at renewal time.

#### **Example applying exemption for a license issued in an even year:**

If the license was issued in 2008, a renewal notice is not sent to the licensee requiring renewal until December 31, 2009. The license renewal process and payment of fees must be completed by December 31, 2009, with no CE hours required to renew. The same process is completed until December 31, 2012, at which time the licensee is responsible for completion of 30 CE hours at this renewal. Every even year thereafter, the licensee is responsible for completion of 30 CE hours at renewal time.

This section was  
Adopted May 15, 2003  
Revised October 8, 2009

The Board makes the following recommendations concerning continuing competency units:

- Hours spent in the reading, preparation and acquisition of new knowledge as a presenter shall be counted a Type 2 units, and units are to be calculated hour for hour.
- Hours delivering a presentation at a workshop may be counted by the presenter for the first-time presentation of a continuing education program but may not be duplicated by hours credited for attendance at the program.
- Licensees providing clinical supervision to students in a certified and recognized master's or doctoral degree program in speech-language pathology and/or audiology or supervision of a traditional clinical fellowship year student may be given continuing competency units equal to hour for hour of supervision. The hours shall be counted for Type 2 credit.
- Computer classes or courses taught on-line directly related to the practices of speech-language pathology and/or audiology may be counted as Type 1 continuing competency units if offered by an accredited sponsor or organization as prescribed in 18 VAC 30-20-300 of the regulations.

The Board makes the following recommendation concerning documentation of Type 1 hours of continuing competency:

- If audited, a licensee may submit a transcript from the American Speech-Language Hearing Association or the American Academy of Audiology verifying hours of continuing education as documentation of completion of continuing competency requirements for licensure.